

**City of Newport News  
Health Savings Account  
Salary Adjustment Affidavit  
January 1, 2015 – December 31, 2015**

☐ **New Enrollment**

☐ **Change Deduction**

☐ **Stop Deduction**

I, \_\_\_\_\_ (Name), SSN/ID# \_\_\_\_\_

Department: \_\_\_\_\_ Daytime Phone# \_\_\_\_\_

Elect to participate in the Health Savings Plan (HSA) that is associated with the Anthem Lumenos High Deductible Health Plan (HDHP). I understand that these pre-tax deductions will be deposited in my HSA on a monthly basis that I have been set up with Mellon Bank.

I authorize the City of Newport News to deduct \$\_\_\_\_\_ *per pay period* for this benefit election. This deduction request replaces any previous deduction requests for the HSA payroll deduction. I understand that this election can only be changed no more than one time per month.

Please note the following:

- The 2015 annual maximum contribution is **\$3,350** for Employee Only and **\$6,650** for Family.
- You must be enrolled in the Lumenos HDHP by the first of the month to establish this HSA.
- You cannot also be enrolled in other health coverage that is not a HDHP; including but not limited to a Flexible Spending Plan, a Spouse's Health Plan, Medicare or Tricare.
- You may not be claimed as a dependent on another person's tax return.
- You cannot have used the VA facility for medical treatment 90 days prior to opening an account.
- For more information, refer to the IRS Publication 2004-2 & 2004-50 to verify your eligibility for an HSA.

**Payroll Deduction Authorization:** I hereby authorize a payroll deduction to be established or modified as indicated above and agree to the preceding terms. I understand there are maximum limits I can contribute to my HSA for myself or my family per IRS rules and I may be liable for tax penalties if I exceed this amount.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Waiver of Payroll Deduction:** I **DO NOT** wish to enroll in the HSA through payroll deduction.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**